Northwood Local School District
Special Open Enrollment Guidelines 2026-2027

The transfer of a student into the Northwood Local Schools from his/her Ohio district of residence shall be accomplished in accordance with the Northwood Local School District's Inter-District Open Enrollment Policy and Guidelines. Please review the guidelines below, and then if you have any questions, contact the District Enrollment Coordinator's Office at 419-691-3888 ext. 2005 or nsmith@northwoodschools.org for clarification.

A. We will begin to accept special open enrollment applications for the 2026-2027 school year on October 26, 2026. The final date that special open enrollment applications will be accepted for the 2026-2027 school year is November 4, 2026. Applications are for the 2026-2027 school year only and the student must be a resident of Ohio.

B. The number of openings in a particular grade level **or** program will be determined by the number of students that can be accommodated without increasing Northwood Local Schools cost for staff or equipment in accordance to board policy. Other enrollment factors being equal, students from other Ohio districts will be accepted on the basis of the date of receipt of the application.

C. A copy of the student's current grade card including Q1 & Q2 grades and attendance must be provided along with the completed application for students applying for grades K – 8. An unofficial copy of the student's transcript, progress towards graduation and a current grade card including Q1 & Q2 grades and attendance must be provided along with the completed application for students applying for grades 9 – 12. **Please note:** Students accepted during this Special Open Enrollment window will not be permitted to attend Penta unless they are currently attending Penta. They can apply for the 2027-2028 if they so desire.

D. The applications of students from other Ohio districts may need to be revoked in reverse order of acceptance (last in – first out) if enrollment, at any time prior to the start of the school year brings the enrollment of the District students to optimum size. However, if the students have begun the program they will be allowed to complete the school year.

E. Applications may also be rejected if the student has been suspended or expelled during the semester of application or the preceding semester in accordance to board policy.

F. Applications from students who have an I.E.P. shall not be considered if the district is not currently providing the services called for in the I.E.P. The district shall not be required to provide any services or adapt any facilities not already provided to disabled resident students. A copy of the student's most recent IEP & ETR **must** be provided along with the application.

G. The parents/guardians of the student, as well as the superintendent of his/her home school will be notified of their acceptance by Northwood's Enrollment Coordinator. If the student is not accepted, parents/guardians will receive notification with reason for denial indicated.

H. Northwood Local Schools shall not discriminate against any disabled students (IDEA or 504). If a student from another Ohio district becomes disabled under Section 504 or the staff finds out a student from another Ohio district is in need of services in accordance with an I.E.P., it will provide appropriate services. If reasonable accommodations cannot be made at Northwood Local Schools, the parents must agree, prior to enrollment that the student will attend a district school at which the needed services are currently available or reasonable accommodation can be provided.

I. Enrollment in a program or school shall be subject to an agreement that transportation of the student from his/her home school district to the school or to a scheduled Northwood bus stop where seating, if available, is provided for by the student, his/her parents/guardians, or the other Ohio district. Exceptions to this requirement may need to be made for disabled students.

J. Applications may be rejected if the racial balance of the home school district or this district's program, grade level, or school would be negatively impacted, as defined in Policy 5113.

K. If the student will be entering 9th, 10th, 11th, or 12th grade and he/she is planning on participating in athletics there are some stipulations that must be met before the student will be eligible to play any sports.